

**RICEWOOD MUNICIPAL UTILITY DISTRICT**  
**Minutes of Meeting of Board of Directors**  
**October 21, 2025**

The Board of Directors (the "Board") of Ricewood Municipal Utility District (the "District") met in regular session, open to the public on October 21, 2025, at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, in accordance with the duly posted notice of meeting thereof, and the roll was called of the duly constituted members of said Board of Directors, as follows:

Stephen Marcum, President  
Elaine Mundy, Vice President  
Carrie Prudhomme, Secretary  
Shelli Flores, Assistant Secretary  
Nick Nicoletti, Assistant Secretary

all of whom were present, thus constituting a quorum.

Also attending the meeting were: Jessica Preston of Municipal Accounts & Consulting, L.P. ("MAC"); Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Ryan Vogler of Vogler & Spencer Engineering ("VSE"); Lucian Landreville of Equi-Tax, Inc. ("Equi-Tax"); Jenna Craig of Touchstone District Services, LLC ("Touchstone"); Michael Murr of Murr Incorporated ("MI") and Park Rangers, LLC ("PR"); Michelle Kincer of Storm Water Solutions, LLC ("SWS"); John Deboben of Windstone Development, Ltd.; Judith McGlaughlin of One Creek West, Inc.; and Cole Trolinger and Katherine Edwards of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

**PUBLIC COMMENTS**

Ms. McGlaughlin presented to and reviewed with the Board a handout regarding the One Creek West, Inc. organization and the various projects it supports, a copy of which is attached hereto as **Exhibit A**. It was noted that no Board action was required regarding this matter at this time.

Mr. Deboben discussed with the Board the development of the 4.5 acre tract. He reminded the Board that he is waiting on VSE to provide a cost estimate for a new booster pump to serve the apartment complex. It was noted that no Board action was required regarding this matter at this time.

Ms. McGlaughlin and Mr. Deboben exited the meeting at this time.

**MINUTES**

The Board next considered approval of the minutes of its meeting held on September 16,

2025. Director Prudhomme requested a revision to the minutes on page 6. After discussion, Director Flores moved that such minutes be approved, as revised. Director Mundy seconded said motion, which carried unanimously.

### **ENGAGEMENT OF AUDITOR**

The Board next considered the engagement of an auditing firm to prepare the District's audit reports for the fiscal years ending September 30, 2025, and September 30, 2026. In connection therewith, Mr. Trolinger presented an engagement letter from Mark Eyring, CPA, PLLC ("Eyring"), a copy of which is attached hereto as **Exhibit B**, and advised that the estimated fee for preparation of each audit report, is approximately \$13,950.00. After discussion by the Board, Director Flores moved that: (i) Eyring be engaged to conduct the District's audits for the fiscal years ending September 30, 2025, and September 30, 2026; (ii) the related Texas Ethics Commission ("TEC") Form 1295 from Eyring be accepted; and (iii) the President be authorized to execute the engagement letter on behalf of the Board and the District. Director Prudhomme seconded said motion, which carried unanimously.

### **BOOKKEEPER'S REPORT**

Ms. Preston next presented and reviewed with the Board the Bookkeeper's Report, dated October 21, 2025, a copy of which is attached hereto as **Exhibit C**. After discussion, it was moved by Director Prudhomme that the Bookkeeper's Report be approved, and that the disbursements identified therein be approved for payment. Director Mundy seconded the motion, which carried unanimously.

Ms. Preston next advised the Board that MAC has enrolled the District's accounts in the Positive Pay Program. She further advised the Board that said Program protects the District's accounts and adds an additional layer of security. Ms. Preston noted the cost will be \$20.00 per month per account. After discussion, Director Prudhomme moved to authorize MAC to implement Positive Pay Program on District's accounts. Director Mundy seconded the motion, which carried unanimously.

### **STATUS OF COMPLIANCE BY THE DISTRICT WITH TEXAS GOVERNMENT CODE, CHAPTER 2265**

The Board next considered the status of compliance by the District with Texas Government Code, Chapter 2265, relative to energy reporting requirements. Mr. Trolinger advised that pursuant to the energy efficiency and reporting requirements set forth in said Code, the District must report its annual electricity usage and cost and make said report accessible to the public. It was noted that an electricity utility usage and expense report has been attached to the bookkeeping report in order to satisfy the requirements of Texas Government Code Chapter 2265.

### **TAX ASSESSOR-COLLECTOR'S REPORT**

Mr. Landreville presented to and reviewed with the Board the Tax Assessor-Collector's Report for the month of September 2025, a copy of which is attached hereto as **Exhibit D**. After

discussion on the matter, Director Marcum moved that the Board approve the Tax Assessor-Collector's Report and authorize payment of the disbursements identified therein from the District's tax account. Director Nicoletti seconded said motion, which carried unanimously.

### **PUBLIC HEARING REGARDING THE ADOPTION OF THE DISTRICT'S 2025 TAX RATE**

The Board next conducted a public hearing regarding adoption of the District's proposed 2025 tax rate. It was noted that no members of the public appeared at the hearing. Upon motion made by Director Flores, seconded by Director Mundy and unanimously carried, the hearing was closed.

### **LEVY OF THE DISTRICT'S 2025 DEBT SERVICE AND MAINTENANCE TAXES**

As the next order of business, the Board considered the levy of the District's 2025 debt service and maintenance tax rates and the adoption of an Order in connection therewith. Mr. Landreville confirmed that the notice of public hearing and intent to set the 2025 tax rate and levy taxes had been published in *The Katy Times* as the Board directed, a copy of the Affidavit of Publication is attached under **Exhibit E**, and in accordance with all legal requirements. After discussion on the matter, Director Prudhomme moved that: (i) the Board levy a 2025 debt service tax rate of \$0.17 per \$100 of assessed valuation and a 2025 maintenance tax rate of \$0.165 per \$100 of assessed valuation, resulting in a total 2025 tax rate of \$0.335 per \$100 of assessed valuation; and (ii) the Order Levying Taxes, attached hereto as **Exhibit E**, be adopted in connection therewith and that the President be authorized to execute and the Secretary to attest same on behalf of the Board and the District. Director Marcum seconded said motion, which carried unanimously.

### **AMENDMENT TO THIRD AMENDED AND RESTATED DISTRICT INFORMATION FORM**

The Board next considered the approval and execution of an Amendment to the Third Amended and Restated District Information Form (the "Amendment"). Mr. Trolinger presented to the Board the Amendment relative to the District's 2025 tax rate and discussed the requirements to file same with the Texas Commission on Environmental Quality and to record same in the real property records of Harris County. After discussion, Director Nicoletti moved that the Amendment be approved and that the Board members present be authorized to execute same on behalf of the Board and the District. Director Mundy seconded said motion which carried unanimously.

### **SALES AND USE TAX ADMINISTRATION REPORT BY SALES REVENUE INC**

The Board deferred consideration of a Sales and Use Tax Administration Report, after noting that no report had been received for the current period. Mr. Trolinger reminded the Board that said reports are now provided on a quarterly basis and that a report was not expected for consideration at today's meeting.

### **DELINQUENT TAX REPORT**

Mr. Trolinger next reviewed with the Board a Delinquent Tax Report from the District's delinquent tax collection attorney, Ted A. Cox, P.C. ("Cox"), dated October 14, 2025, a copy of which is attached hereto as **Exhibit F**. The Board concurred that no action was required at this time.

### **LANDSCAPE MANAGEMENT REPORT**

Mr. Murr next presented to and reviewed with the Board District's Landscape Management Report for the month of October 2025, a copy of which is attached hereto as **Exhibit G**. Mr. Murr requested the Board's authorization to: (1) have all three gates repaired because they are not closing properly; (ii) install Christmas lights in the Park for the holiday season; (iii) replace the tattered flags in the park; and (iv) install a memorial plaque for Tyler Mundy in front of the tree that had previously donated by Director Mundy. After discussion, Director Nicoletti moved to approve and authorize Murr for the items listed above. Director Flores seconded said motion, which unanimously carried.

### **ENGINEER'S REPORT**

Mr. Vogler next presented to and reviewed with the Board an Engineer's Report dated October 21, 2025, regarding the status of pending construction projects, a copy of which is attached hereto as **Exhibit H**. After discussion, it was moved by Director Nicoletti, seconded by Director Flores, and unanimously carried that the Engineering Report and all action items listed therein, be approved, including authorization for VSE to complete CenterPoint's Street Lighting Service Master Contact Data Form in connection with the installation of streetlights on Fry Road.

### **STATUS OF DEVELOPMENT OF THE APPROXIMATELY 4.5-ACRE TRACT OF LAND LOCATED WITHIN THE DISTRICT**

Mr. Trolinger advised that Mr. Deoben updated the Board earlier in the meeting regarding the proposed development of a 4.5 acre tract located within the District.

### **STORM WATER MANAGEMENT PROGRAM REPORT**

Ms. Kincer next presented to and reviewed with the Board the Storm Water Management Program Report prepared by Storm Water Solutions, LP dated October 2025, a copy of which is attached hereto as **Exhibit I**. Ms. Kincer advised that the "No Dumping" signage are scheduled to be installed this week. It was noted that no Board action was required regarding this matter at this time.

### **DISCUSSION OF OPERATIONS ADVISORY COMMITTEE MEETING FOR THE JOINT WASTEWATER TREATMENT PLANT ("WWTP")**

Director Prudhomme advised the Board that the next Operations Advisory Committee

meeting will be on November 6, 2025.

### **OPERATIONS REPORT**

Ms. Bonilla-Odums next presented to and reviewed with the Board the Operations Report dated October 21, 2025, a copy of which is attached hereto as **Exhibit J**. It was noted that no Board action was required regarding this matter at this time.

### **NOTICE OF ANNUAL FEE INCREASE FROM INFRAMARK; AMENDMENT TO RATE ORDER**

Mr. Trolinger next reminded the Board that Inframark presented its written notice regarding its annual fee increase of five percent based upon the consumer price index to be effective August 1, 2025, a copy of which is under **Exhibit K**. After discussion on the matter, Director Mundy moved that the District's Rate Order, a copy of which is attached hereto as **Exhibit K**, be amended effective August 1, 2025, to incorporate the fee increase from Inframark, and that all prior Rate Order be revoked as of such date. Director Pruhomme seconded said motion, which unanimously carried.

### **REPORT REGARDING DISTRICTS COUNCIL**

Director Prudhomme updated the Board regarding Katy Area Districts Council, a partner of the Katy Area Economic Development Council. She advised that the next meeting was reschedule to October 30, 2025.

### **DISTRICT SECURITY**

Ms. Mundy presented to and reviewed with the Board the Deputy Beat Activity Report from the Harris County Sheriff's Office ("HCSO") for the month of September 2025, a copy of which report is attached hereto as **Exhibit L**. It was noted that no Board action was taken.

### **DISCUSSION REGARDING NATIONAL NIGHT OUT**

Director Mundy updated the Board regarding the success of the annual community National Night Out event recently held in the District. She then presented to the Board a Certificate of Recognition for participation in National Night Out by Harris County Sheriff's Office and Harris County Precinct 4, copies of which are included with **Exhibit M**. She advised that she has a video of the event that SPH will distribute to the Board via email.

### **COMMUNICATIONS REPORT**

Jenna Criag then presented to and reviewed with the Board the Communications Monthly Report, a copy of which is attached hereto as **Exhibit N**. No Board action was required at this time.

**AUTHORIZE PREPARATION AND FILING OF INITIAL LOCAL GOVERNMENT BOND, TAX, AND PROJECT REPORT PURSUANT TO CHAPTER 403, TEXAS GOV'T CODE, AS AMENDED BY H.B. 103**

Mr. Trolinger advised the Board that, pursuant to Chapter 403, Texas Gov't Code, as amended by H. B. 103 in the 89<sup>th</sup> Regular Legislative Session, every taxing unit that currently levies a tax, including the District, must annually submit a tax rate and bond authorization and issuance report to the Comptroller of Public Accounts (the "Comptroller") for inclusion in the Comptroller's Local Government, Bond, Tax, and Project Database. He stated that the initial report will include historical tax rate and bond election and issuance information for the District for the previous ten year period and must be submitted by January 1, 2026. Following discussion, Director Nicoletti moved that the District's consultants be authorized to prepare the report, and that SPH be authorized to submit same to the Comptroller on the District's behalf. Director Prudhomme seconded the motion which carried unanimously.

**ATTORNEY'S REPORT**

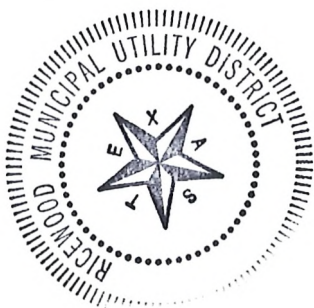
The Board next considered the Attorney's Report. In connection therewith, Mr. Trolinger presented and reviewed with the Board a Customer Service Report from GFL this month relative to trash and recycling collection services, a copy of which is attached hereto as **Exhibit O**. It was noted no Board action was required.

**OTHER MATTERS**

The Board next considered matters for possible placement on future agendas. No specific items were requested at this time.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Mundy, seconded by Director Flores and unanimously carried, the meeting was adjourned.



*Carrie Prudhomme*

Secretary  
Board of Directors

## **LIST OF EXHIBITS**

Exhibit A	Handout prepared by One Creek West
Exhibit B	Mark Eyring's Engagement Letter for preparation of the audit report for fiscal year ending September 30, 2025 and September 30, 2026
Exhibit C	Bookkeeper's Report
Exhibit D	Tax Assessor-Collector's Report
Exhibit E	Order Levying Taxes for 2025
Exhibit F	Delinquent Tax Report; Account List moved to Uncollectible Roll
Exhibit G	Landscape Management Report
Exhibit H	Engineer's Report
Exhibit I	Storm Water Management Report
Exhibit J	Operations Report
Exhibit K	Rate Order (Inframark CPI)
Exhibit L	Deputy Beat Activity Report from HCSO
Exhibit M	Certificates of Recognition: Harris County Precinct 4 and HCSO
Exhibit N	Communication Report
Exhibit O	GFL Customer Service Report